

Overview: Advanced Studies Internship Program

Venice Arts welcomes young artists (aged 14-18 whose families qualify*) to participate in its Advanced Studies Internship program, which places students currently enrolled in Venice Arts' Advanced Studies Track as Youth Art Interns at Venice Arts or with creative businesses in the local area. In selecting Interns, we look for motivated teens who have demonstrated responsibility at Venice Arts, an interest in developing their creative and work skills, and who would benefit from the Internship program. An interest in pursuing an advanced degree in the arts, or working in a creative field, is not a requirement for participation.

Venice Arts Internships: Students may be placed as Interns at Venice Arts with responsibilities including: assistant-mentoring in workshops; staffing the gallery; working in the digital lab or darkroom; and providing other, general assistance to creative staff. Interns are paid a stipend for their participation.

Creative Business Internships: Students may be placed with a local, creative business such as a film or television production or post-production studio, a gallery, or a design firm. These Internships offer a wonderful opportunity for teens to experience working in a professional, creative setting. Generally, these Internships do not pay because there are many people, mainly college students and other adults, who regularly work within creative industries for free to develop their skills, experience, and networks. By having this experience as a teenager, Interns will be at a significant advantage over others in application for college or work.

Classes at Venice Arts: Interns are expected to continue in at least one Advanced Studies Track workshop at Venice Arts, while placed as an Intern. Additionally, all Interns must be available to meet, as a group, at least monthly.

Application Process:

- Complete the application, attached, and email it to Brigid McCaffrey at brigid@venicearts.org. Please also contact Brigid if you have questions about the program or your application.
- Brigid will review applications and schedule an interview with a Venice Arts staff member.

Application Cover: Advanced Studies Internship Program

Thanks for applying to Venice Arts' Internship Program! We've designed this program to support students ready to learn in a creative work environment under the guidance of professionals. Acceptance into the program is based on evidence of your ability to work semi-independently, as well as your commitment to pursuing learning in the arts. Additionally, you must meet the following requirements:

1. Be 14–18 years of age.
2. Be from a low-income family, as determined at registration.
3. Have participated for at least one session in Venice Arts' Advanced Studies Track.
4. Have demonstrated responsibility (for example, regularly attended your workshops at Venice Arts, helped with exhibits or class set-up, etc.)
5. Show a spirit of initiative.
6. Are available to Intern at least 4 hours per week after-school.
7. Have the approval of your parent/guardian.

Application submission deadline: The Intern program runs year round and is on a first come/first available basis. Your application should be sent to:

Brigid McCaffrey at brigid@venicearts.org or dropped off or mailed to:
Brigid McCaffrey, Venice Arts
1702 Lincoln Boulevard
Venice, CA 90291

Notification: Once we review your application we will set up an interview. If you are not accepted into the program, we will meet with you to suggest ways to build your skills and knowledge so that you will be ready to participate in the future.

Good luck with your application! If you have any questions, please do not hesitate to contact Brigid McCaffrey at (310) 392-0846.



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Please type or print in ink.

Name: _____ Age: _____ Birth date: _____

If Under 18, Name of Parent/Guardian: _____

Address: _____

City: _____ State: _____ Zip: _____

Tel: _____ Cell: _____ E-mail: _____

AREA OF INTEREST:

- Photography
- Film & Video
- Gallery

DESIRED INTERNSHIP IN:

- Photography
- Film/Video/Editing/sound editing
- Other (*please specify*) _____

Note: We cannot guarantee that we can completely match your area of interest with available internship placements.

I am interested in: summer internship (2 month) academic year internship (9-month)

I am available to intern for (select one): 4 hours/week 5-10 hours/week

I am available: after-school, only weekends, only after-school and/or weekends

What method of transportation will you most likely use to get to and from the internship?

Drive my own car Public Transportation Ride with a relative or friend

Other: _____

List **ALL** other commitments that will affect your availability during the your **internship** program (i.e. summer school, jobs, camps, family vacation, sports, etc.):



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Please answer the following:

1. Why is this a good time to apply for an internship?

2. What do you hope to gain from an internship?

3. What are your long-term goals?

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If accepted into the Intern Program, I will commit to: (1) a monthly meeting with other Interns and the Intern Coordinator; (2) being on-time to my Internship and carrying out my Internship work assignments; and, (3) abiding by all rules/guidelines of Venice Arts and/or my placement site. The signature of my parent/guardian indicates that I also have his/her full support to pursue this internship.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

For Staff:

Date submitted: _____

Reviewed by: _____

Interview scheduled: _____

Business/Internship assigned: _____

Admin Manager notified for FMP assignment: _____

Project start date: _____

Project end date: _____

Contacted times and dates: _____